

GFTU Courses, Seminars & Events 2012

| CODE | DATE | TITLE | VENUE | CLOSING DATE |
|------|--------------|---|-----------------|--------------|
| 01 | 13-15 Jan | Dealing with bullying, harassment and stress | Birmingham | 9 Dec |
| 02 | 27-29 Jan | Negotiating and influencing skills | Oxford | 6 Jan |
| 03 | 10-12 Feb | Tackling discrimination – Equality reps stage 1 | Hull | 13 Jan |
| 04 | 10-12 Feb | Dealing with redundancy issues | Hull | 13 Jan |
| 05 | 17-19 Feb | Getting started – the role of the rep | Northampton | 20 Jan |
| 06 | 24-26 Feb | Handling cases | Buxton | 27 Jan |
| 07 | 24-26 Feb | Understanding human rights and the law | Buxton | 27 Jan |
| 08 | 1-2 Mar | Employment law | Basingstoke | 3 Feb |
| 09 | 2-4 Mar | Introduction to politics | Nottingham | 3 Feb |
| 10 | 5-9 Mar | Basics of health and safety | South Yorkshire | 10 Feb |
| 11 | 7 Mar | Introduction to mediation | London | 10 Feb |
| 12 | 15 Mar | Dealing with LGBT issues | London | 17 Feb |
| 13 | 16-18 Mar | Building self esteem and assertiveness | Oxford | 17 Feb |
| 14 | 20-21 Mar | Dealing with stress and conflict in the workplace | Cheltenham | 24 Feb |
| 15 | 23-25 Mar | Introduction to PowerPoint presentations | South Yorkshire | 24 Feb |
| 16 | 29 Mar | Participating effectively in meetings | Birmingham | 2 Mar |
| 17 | 30 Mar-1 Apr | Public speaking | Hinckley | 2 Mar |
| 18 | 30 Mar-1 Apr | Advanced negotiating behaviour | Oxford | 2 Mar |
| 19 | 20-22 Apr | Building the trade union future | Cardiff | 23 Mar |
| 20 | 20-22 Apr | Building active leadership | Cardiff | 23 Mar |
| 21 | 2-3 May | Negotiating and influencing skills in the workplace | Nottingham | 2 Apr |
| 22 | 17 May | Mental health issues in the workplace | London | 20 Apr |
| 23 | 18-20 May | Discrimination and the law – Equality reps stage 2 | South Yorkshire | 20 April |
| 24 | 25-27 May | Alternative dispute resolution (ADR) | Leeds | 27 April |
| 25 | 31 May-1 Jun | Handling capability cases | Peterborough | 4 May |
| 26 | 11-15 Jun | Risk assessment | South Yorkshire | 11 May |
| 27 | 15-17 Jun | Introduction to desktop publishing | South Yorkshire | 18 May |
| 28 | 20 June | Managing successful projects | London | 25 May |
| 29 | 21-22 Jun | Getting started – the role of the rep | Leigh | 25 May |
| 30 | 29 Jun-1 Jul | Assertiveness and public speaking for women | Peterborough | 1 June |
| 31 | 6-8 Jul | Campaign and media organising | Blackpool | 8 June |
| 32 | 6-8 Jul | Self-management and personal effectiveness | Oxford | 8 June |
| 33 | 13-15 Jul | Dealing with stress and conflict in the workplace | Derby | 15 June |
| 34 | 14-16 Sep | Disability awareness | St Helens | 17 Aug |
| 35 | 20-21 Sep | Handling cases | Torquay | 24 Aug |
| 36 | 28-30 Sep | Employment law | Telford | 31 Aug |
| 37 | 28-30 Sep | Preparation for retirement and redundancy | Telford | 31 Aug |
| 38 | 5-7 Oct | Introduction to web design | South Yorkshire | 7 Sep |
| 39 | 8-12 Oct | Union learning reps – stage 1 | South Yorkshire | 7 Sep |
| 40 | 12-14 Oct | Handling capability cases | Basingstoke | 14 Sep |
| 41 | 12-14 Oct | Building union capacity and strength | Basingstoke | 14 Sep |
| 42 | 16-17 Oct | Dealing with bullying, harassment and stress | Hull | 14 Sep |
| 43 | 26-28 Oct | Emotional intelligence | Hinckley | 28 Sep |
| 44 | 26-28 Oct | Understanding company accounts | Hinckley | 28 Sep |
| 45 | 30 Oct | Time management | London | 5 Oct |
| 46 | 5-9 Nov | Tackling workplace hazards | South Yorkshire | 5 Oct |
| 47 | 9-11 Nov | Advanced employment law and ADR | Bedford | 12 Oct |
| 48 | 23-25 Nov | Contemporary trade union and labour history | Cheltenham | 26 Oct |
| 49 | 23-25 Nov | Understanding the TUPE regulations | Cheltenham | 26 Oct |